



Bethel Township Board of Trustees
May 7, 2024
Regular Business Meeting 7:00 P.M. Agenda V2

I. **CALL TO ORDER** Time: _____ Presiding: _____
Roll call: Int Fire Chief Schiebrel _____ Fiscal Officer Ross _____
Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF MINUTES**

A. None.

IV. **STAFF REPORTS**

- A. Report from Miami County Sheriff's Deputy (if available)
- B. Report from Fire Department – Josh Schiebrel, Interim Fire Chief
- C. Report from Planning & Zoning – Julie Reese, Acting Township Administrator
- D. Report from the Township Administrator – Julie Reese, Acting Township Administrator

V. **TRUSTEE REPORTS** – Trustee vanHaaren – Trustee Reese – Trustee Dick

VI. **FINANCIAL REPORT** – Fiscal Officer Ross

VII. **DISCUSSION ITEMS**

A. None

VIII. **PUBLIC COMMENTS** on items on the Agenda

IX. **ACTION ITEMS**

A. **RESOLUTION #24-05-047:** A RESOLUTION ACCEPTING THE RESIGNATION OF MICHAEL ARNOLD AS ASSISTANT TO THE ADMINISTRATOR/PLANNING & ZONING DIRECTOR FOR BETHEL TOWNSHIP

Motioned by _____ seconded by _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

B. **RESOLUTION #24-05-048:** A RESOLUTION RE-ASSIGNING VARIOUS DUTIES FOR TRUSTEES AND STAFF FOR THE YEAR 2024

Motioned by _____ seconded by _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

C. **RESOLUTION #24-05-049:** A RESOLUTION TO APPOINT KENNY RUST TO THE BETHEL TOWNSHIP FIRE DEPARTMENT AUTHORIZED UNDER SECTION 505.381 OF THE OHIO REVISED CODE, UNDER THE AUTHORITY OF SECTION 505.38 OF THE OHIO REVISED CODE

Motioned by _____ seconded by _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

D. **RESOLUTION #24-05-050:** A RESOLUTION RENEWING THE CONTRACT WITH ANTHEM BLUE CROSS BLUE SHIELD (PLAN SEBO MEWA HSA 5000) FOR HEALTH FOR TOWNSHIP OFFICIALS AND FULL TIME EMPLOYEES, UNDER THE AUTHORITY OF SECTION 505.60 OF THE OHIO REVISED CODE AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE SAID CONTRACT ON BEHALF OF THE BOARD OF TRUSTEES

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

E. **RESOLUTION #24-05-051:** A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY THE INTERIM FIRE CHIEF THE DIFFERENCE BETWEEN THE FIRE CHIEF STIPEND AND THE ASSISTANT FIRE CHIEF STIPEND FROM JANUARY 1, 2024 TO APRIL 20, 2024 AND TO PAY INTERIM FIRE CHIEF SCHIEBREL THE FIRE CHIEF STIPEND EFFECTIVE JUNE 21, 2024

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

F. **RESOLUTION #24-05-052:** A RESOLUTION TO REQUEST THE BOARD OF MIAMI COUNTY COMMISSIONERS TO DIRECT THE MIAMI COUNTY SANITARY ENGINEERING DEPARTMENT TO PREPARE PLANS, SPECIFICATIONS AND A CONSTRUCTION COST ESTIMATE FOR THE STATE ROUTE 202 WATERLINE EXTENSION PROJECT AND THE WEST CHARLESTON GRAVITY SEWER PROJECT

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

G. **RESOLUTION #24-05-053:** A RESOLUTION AUTHORIZING AN INCREASE TO THE MAXIMUM AMOUNT OF THE CONTRACT WITH RICHARD FORD, VISITING CLERK PROGRAM, FROM \$2,000 TO NOT TO EXCEED AN OVERALL COST OF \$4,000

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

H. **RESOLUTION #24-05-054:** A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

I. **RESOLUTION #24-05-055:** A RESOLUTION APPROVING THE MIAMI COUNTY 9-1-1 FINAL PLAN

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

X. **PUBLIC COMMENTS** on any topic

XI. **ANNOUNCEMENTS**

- May 23 ~~BZA Meeting 6:30pm*~~ / Zoning Commission at 7:30pm*
- May 27 Memorial Day observed - Township offices will be closed
- May 28 Trustee Workshop Meeting, Township Meeting Room, 7:00pm
- June 4 Public Hearing: Massage Parlor resolution, 6:30pm
- June 4 Trustee Regular Business Meeting, Township Meeting Room, 7:00pm
- June 5 Historical Society Meeting

* indicates a meeting will be held only if needed

XII. **ADJOURNMENT** motioned by _____ seconded by _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____
Time: _____

Fire Department Report May 7, 2024

Incident Type		Alarm Date	Aided Agency Name
Mutual aid given			
MVA M40	Dispatched & canceled en route	4/04/2024 2:14:19 PM	Huber Heights Fire Division
M40	EMS call, excluding vehicle accident with injury	4/05/2024 4:58:20 PM	New Carlisle Fire Division (City of)
M40	EMS call, excluding vehicle accident with injury	4/10/2024 5:53:26 PM	New Carlisle Fire Division (City of)
M40	EMS call, excluding vehicle accident with injury	4/16/2024 3:59:55 PM	Huber Heights Fire Division
E40	Building Fire	4/21/2024 4:19:13 PM	Vandalia Fire Division
Fire Alarm E40	Dispatched & canceled en route	4/22/2024 4:15:20 PM	Elizabeth Township Fire Department
M40	Motor vehicle accident with injuries	4/28/2024 3:45:14 PM	New Carlisle Fire Division (City of)
M40	EMS call, excluding vehicle accident with injury	4/29/2024 4:12:38 PM	Huber Heights Fire Division
Mutual aid received			Aiding Agency Name
2 nd Medic for MVA	Motor vehicle accident with injuries	4/7/2024 5:43:29 PM	Bethel Twp Fire Dept Clark Co.
Our crew on another call for service	EMS call, excluding vehicle accident with injury	4/8/2024 12:02:46 PM	Huber Heights Fire Division
Our crew on another call for service	EMS call, excluding vehicle accident with injury	4/14/2024 9:36:04 AM	Huber Heights Fire Division

Incident Type Details	2023-11-01	Total
321 - EMS call, Excluding vehicle accident with injury	38	38
531 - Smoke or odor removal	1	1
552 - Police matter	1	1
611 - Dispatched & canceled en route	4	4
324 - Motor vehicle accident with no injuries	1	1
700 - False alarm or false call, other	1	1
735 - Alarm system sounded due to malfunction	1	1
142 - Brush or brush-and-grass mixture fire	1	1
411 - Gasoline or other flammable liquid spill	1	1
322 - motor vehicle accident with injuries	3	3
111 - Building fire	1	1
Total	53	53

Month	Mutual Aid Given	Mutual Aid Received
April	8	3



Planning & Zoning Report May 7, 2024

Since the last Trustee meeting, the following zoning certificate applications have been received

ZC-07-24	6084 SR 202	NEW CONSTRUCTION RESIDENTIAL
ZC-08-24	5410 E SR 571	FREE STANDING SIGN
ZC-09-24	8015 PALMER RD	NEW CONSTRUCTION RESIDENTIAL

Since the last Board of Zoning Appeals (BZA) meeting, the following application is in process

N/A

Since the last Zoning Commission (ZC) meeting, following zoning amendment applications are in process

Case: ZA-02-24: A request from Bruce Flora located at 5955 Pisgah Rd, Tipp City, OH 45371, to re-zone 3 acres from the 121.78 acre A-2 parcel, to R-1AAA. Leaving the remaining 118.78 acres A-2. Parcel ID #A01-073500 is located at 6185 SR 202, Tipp City, OH 45371.

Case: ZA-03-24: A request from Jason Wilson at 9292 SR 201, Tipp City, OH 45371, to re-zone 5.12 acre A-1 parcel located at 9185 Mann Rd, Tipp City, OH 45371. Intends to combine rear 2 acres from Mann Rd property to adjoining I-1 parcel located at 9292 SR 202, and re-zoning remaining 3.12 acres on Mann Rd to R-1AAA.

YEAR TO DATE (2024):

Certificates issued in 2024: 9

Declarations received in 2024: 3

Variances requested in 2024: 1

Variances approved in 2024: 1

Conditional Use requested in 2024: 0

Conditional Use approved in 2024: 0

Zoning Amendments requested in 2024: 3

Zoning Amendments approved in 2024: 1 APPROVED WITH 2 TBD

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

May 21, 2024, at 7:00PM

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

N/A

BETHEL TOWNSHIP ZONING COMMISSION (ZC)

May 23, 2024, at 7:30PM

Administrator's Report May 7, 2024

There are 8 resolutions on the agenda this evening:

The first is a resolution to accept Mike Arnold's resignation from the Assistant to the Administrator/Planning and Zoning Director. Next is a resolution to re-assign the duties assigned to him at the start of this year.

Following that is a resolution to appoint Kenny Rust to the Bethel Township Fire Department.

Then, a resolution renewing the contract with the Township's healthcare provider. This year, we have chosen a plan with a little higher deductible in order to save 7.9% over taking the same plan as we had last year.

Next is a resolution to rectify an oversight to pay Interim Fire Chief Schiebrel the fire chief stipend rather than the Assistant Fire Chief stipend.

The next resolution is to request an engineering study from the Miami County Engineering Depart for the Woodward Hill water extension project and the West Charleston gravity sewer project.

Following that is a resolution to bump the "not to exceed" amount for the Visiting Fiscal Officer who is helping us from \$2,000 to \$4,000.

The final resolution is to record the electronic payments and warrants.

Financial Report May 7, 2024

BETHEL TOWNSHIP, MIAMI COUNTY RECEIPTS 4/1/2024 to 5/3/2024

Post Date	Tx Date	Type	Number	Source	Total	Status	Purpose
4/2/24	4/1/24	STD	24-2024	Douglas Willoughby	\$200.00	O	New construction ZC-07-24; CK# 25280
4/2/24	4/1/24	STD	25-2024	Dane Taylor	\$100.00	O	Barn addition ZC-06-24, cash
4/2/24	4/1/24	STD	26-2024	Anthem BCBS	\$279.35	O	EMS run, CK# 0200072396
4/5/24	4/5/24	STD	27-2024	Shawn M Peebles, Clerk of Courts	\$310.00	O	Criminal traffic violations
4/12/24	4/5/24	STD	28-2024	USAA	\$23,112.00	O	EMS run
4/5/24	4/5/24	STD	29-2024	Anthem	\$360.45	O	Insurance claim
4/22/24	4/19/24	STD	41-2024	Randall & Amy Perkins	\$100.00	O	Zoning certificate for free standing sign
4/22/24	4/19/24	STD	42-2024	US Bank	\$48.06	O	Copier lessee refund Inv#SI-20283133, 4/10/24 ck#2701185
4/22/24	4/22/24	STD	43-2024	RODZ BROS Construction & Remodeling LLC	\$100.00	O	Zoning certificate
4/22/24	4/22/24	STD	44-2024	Vicki and Mark Nelson	\$400.00	O	Zoning amendment
Total Revenue					\$25,009.86		

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch